

FORT SASKATCHEWAN PUBLIC LIBRARY

POLICY

SUBJECT: LOAN RENEWALS

REFERENCE #: 86/07      DATE APPROVED: February 12, 1986

REVISED: Feb. 12, 1997, January 12, 2002

1. Items for which there are outstanding reservations cannot have the current loan renewed. All other items may have the loan renewed at the discretion of the Library Director.
2. Renewal of loans will be made over the telephone at the request of the patron.
3. Renewals will be made according to the attached schedule.
4. *Patrons may renew loans in person at the Library, via the telephone, or through the FSPL web site.*

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R. Mary Totman  
Board Chair

POLICY 86/07 SCHEDULE A

Loan Renewals

Items are renewed for the following loan periods:

Books and magazines.....	21 days
Vertical File Material.....	21 days
Language Tapes.....	21 days
Compact Discs.....	7 days
Books on Tape.....	7 days
Videocassettes.....	7 days
Toys.....	7 days

Approved: March 11, 1998

Revised: 12/99