

FORT SASKATCHEWAN PUBLIC LIBRARY

POLICY

SUBJECT: CHAIN OF COMMAND

REFERENCE #: 91/02 DATE APPROVED: November 6, 1991

REVISED: Nov. 13, 1996, Nov. 12, 1997

1. On the occasion of a special event being supported by the Library Board where library staff are required to participate or provide assistance, an explanation of what is required will be submitted to the Library Director.
2. The Library Director will arrange for implementation.
3. The Library Director will approve any additional hours required by the staff.
4. Staff would then work directly with the Board member regarding progress reports.

R. Mary Totman
Board Chair